

CO-TEACHING PARTNERSHIP SET-UP

Initial Planning and Setup

- ❑ **Define Shared Goals:** Outline what you both aim to achieve through your partnership in terms of student learning and development.
- ❑ **Identify Strengths and Weaknesses:** Each co-teacher lists their strengths, weaknesses, and areas they wish to develop professionally.
- ❑ **Allocate Roles Based on Strengths:** Assign teaching roles that play to each partner's strengths, e.g., lead instructor, support, or parallel teaching.
- ❑ **Agree on Classroom Management Strategies:** Develop a unified approach to behavior management, classroom routines, and discipline.
- ❑ **Plan for Diverse Learning Needs:** Discuss strategies to address the varied needs of students, including differentiation and accommodations.

Communication and Collaboration

- ❑ **Establish Communication Norms:** Decide on how and when you will communicate (e.g., weekly planning meetings, daily check-ins).
- ❑ **Set Up a Conflict Resolution Plan:** Agree on a process for addressing disagreements or conflicts that may arise.
- ❑ **Create a Shared Planning Document:** Use digital tools or physical planners for lesson planning, noting who is responsible for what.

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- ❑ **Feedback Mechanisms:** Decide how you will give each other feedback on teaching practices and student progress.

Classroom Implementation

- ❑ **Co-Develop Lesson Plans:** Ensure lesson plans reflect the strengths and input of both teachers and meet the learning goals.
- ❑ **Establish Clear Roles in the Classroom:** Make sure both teachers and students understand the roles and contributions of each co-teacher during lessons.
- ❑ **Implement Co-Teaching Models:** Apply various co-teaching models (e.g., team teaching, station teaching, parallel teaching) as appropriate for lesson goals.
- ❑ **Monitor Student Engagement and Learning:** Regularly assess student understanding and engagement, adapting strategies as needed.

Evaluation and Adjustment

- ❑ **Reflect on Teaching Practices:** Schedule regular times to reflect on what is working and what isn't, and adjust plans accordingly.
- ❑ **Evaluate Student Progress:** Use data from assessments to evaluate student progress and the effectiveness of co-teaching strategies.

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- ❑ **Solicit Student Feedback:** Gather feedback from students on their learning experiences and any suggestions they have for improvement.
- ❑ **Plan for Professional Development:** Identify areas for growth and seek professional development opportunities individually and as a team.

Family and Community Engagement

- ❑ **Unified Communication with Parents:** Agree on how to communicate with parents and guardians, ensuring a consistent message about student progress and classroom activities.
- ❑ **Involve Parents in the Learning Process:** Plan for parent involvement in the learning process, such as through volunteer opportunities, learning resources at home, or participation in events.